



HARYANA POLICE HOUSING CORPORATION

(A Haryana Government Undertaking)
Plot No. C-10, Sector 6, Panchkula – 134109



Ref :- HPHC/Tech. Br/ 12813

Dated :- 30/06/2025

To

The Director Public Relation,
Haryana, Chandigarh


Subject:- ADVERTISEMENT

The enclosed advertisement be got published as per DPR Haryana policy No. 19807-19967 dated 8.10.2015 in the following newspapers at the earliest at DAVP rates.

- i) The Tribune (Chandigarh Edition)
- ii) Aaj Samaj (Chandigarh Edition)

The requisite bill in duplicate may to be sent to this office for releasing the payment.

DA/As above


(Suman Rawat)
Assistant Engineer (Civil)
for Managing Director,
Haryana Police Housing Corpn
Panchkula

Endst No. HPHC/ Tech. Br /

Dated:-

A copy is forwarded to the following for information and necessary action please:-

1. The Manager Finance, HPHC Panchkula
2. PS to MD, HPHC Panchkula
3. PS to CE, HPHC Panchkula
4. The Superintendent (Budget), HPHC Panchkua
5. Assistant (Account Branch), HPHC Panchkula

DA/Advertisement

(Suman Rawat)
Assistant Engineer (Civil)
for Managing Director,
Haryana Police Housing Corpn
Panchkula



HARYANA POLICE HOUSING CORPORATION

(A Haryana Government Undertaking)
Plot No. C-10, Sector, 6, Panchkula – 134109



ender Notice Reference No.HPHC/2025

Dated :

NOTICE INVITING SEALED QUOTATIONS

HPHC invites sealed quotations from **Chartered Accountant Firms** for undertaking **Internal Audit Assignments** for the financial year **2025–26**. Interested firms are requested to submit their sealed quotations to the “**Manager Finance**”, HPHC, Plot No. C-10, Sector 6, Panchkula

The quotations must be reached on or before **08.07.2025** by **11:00 A.M.** Quotations received will be opened on **09.07.2025** at **3:00 P.M.**

For detailed terms and conditions, please visit the HPHC website:

www.hphe.org.in

For and on behalf of HPHC


(Vijay Kumar)
Manager Finance
HPHC Panchkula

HARYANA POLICE HOUSING CORPORATION LIMITED

The terms & conditions for appointment of internal auditor is as under:-

1. The appointment of the internal auditor will be for conducting audit of both Administrative as well as Technical wings of the corporation located at Headquarter as well as in the fields.
2. The remuneration will be paid in four installments on receipt of the quarterly reports. The entitlement to claim TA/DA will be in accordance with the rules of the Corporation when the audit in the field offices is conducted by your Chartered Accountants/ Articles/ Assistants.
3. In addition to audit, the auditor will also be responsible to ensure that the books of accounts are maintained properly as per requirements of the statutory Audit and any irregularities, if detected, are get removed on the spot.
4. The firm will also assist the Corporation for profitable management of available finances and ensure that all its finances are duly accounted for and the physical verification of assets is undertaken at the close of the financial year.
5. The firm will also assist the Corporation in getting the audit work completed to the satisfaction of the statutory Auditors.
6. The firms will also advices the Management on taxation matters, the calculation/deduction of Tax at Source and timely deposit thereof with the Government exchequer.
7. The firm shall also test check/audit the bills of the various contractor/suppliers as an Internal Auditor.
8. A copy of the quarterly report of the internal audit will be furnished to the FD nominee Director on the Board for perusal in advance.
9. The internal audit should be carried out on a quarterly basis and the reports should be submitted for each quarter latest by 25th of the month following the quarter i.e. 25th July, 25th October and so on. The report will be placed in the ensuing meeting of the Board to enable the organization to initiate immediate corrective measures In arrears wherever the Internal Auditors have pointed out deficiencies. The actions initiated along with your outcome will also be apprised to the Board.
10. The firm should have minimum five years experience of audit of reputed Board/company/Corporation/ etc.