

HARYANA POLICE HOUSING CORPORATION, PLOT NO. C-10, SECTOR-6, PANCHKULA

(Regulation and enlistment of contractors) Rules-2010

Amendment No. 3 dated 13.06.2017

Subject:- Third amendment in Haryana Police Housing Corporation Limited (Regulation and Enlistment of Contractors) Rules-2010 :-

1. These enlistment rules may be called the Haryana Police Housing Corporation Limited (Regulation and Enlistment of Contractors)(Amended) Rules, 2017.
2. In the Haryana Police Housing Corporation Limited (Regulation and Enlistment of Contractors) Rule-2010 (hereinafter called the said rules), the following amendments are made as under:-

Sr. No	Clause No. of the Enlistment Rules	Existing Provision				Modified Provision			
1	Clause No.3The corporation may add any condition while inviting a tender.....			The corporation may add/ <i>amend/delete</i> any condition(s) while inviting a tender.....			
2	Clause No. 6	Sr. No	Class	Category	Tendering limit	Sr. No	Class	Category	Tendering limit
		1	Class-AAA	(i)Civil & P.H works (ii)Electrical works	No Limit	1	Class-AAA	(i)Building works (ii)Road works (iii)Electrical works (External Electrical works)	Works above Rupees 1000 lacs
		2	Class-AA	(i) Civil & P.H works (ii)Electrical works	Works upto Rupees 250 lacs	2	Class-AA	(i)Building works (ii)Road works (iii)Electrical works (External Electrical works)	Works upto Rupees 1000 lacs
		3	Class-A	(i)Civil & P.H works (ii)Electrical works	Works upto Rupees 100 lacs	3	Class-A	(i)Building works (ii)Road works (iii)Electrical works (External Electrical works)	Works upto Rupees 500 lacs
		4	Class-B	(i)Civil & P.H works (ii)Electrical works	Works upto Rupees 50 lacs	4	Class-B	(i)Building works (ii)Road works (iii)Electrical works (External Electrical works)	Works upto Rupees 250 lacs
		5	Class-C	(i)Civil & P.H works (ii)Electrical works	Works upto Rupees 10 lacs	5	Class-C	(i)Building works (ii)Road works (iii)Electrical works(External Electrical works)	Works upto Rupees 50 lacs

Sr. No	Clause No. of the Enlistment Rules.	Existing Provision	Modified Provision																								
3	Clause No. 7	The Chief Engineer is authorized to enlist contractors. However, file shall be shown to MD for information after issue of orders of enlistment of contractor	<p>The following authorities are authorized to enlist contractors:-</p> <table border="1" data-bbox="1190 280 2292 1019"> <thead> <tr> <th data-bbox="1190 280 1298 371">Class</th> <th data-bbox="1298 280 1704 371">Category</th> <th data-bbox="1704 280 2064 371">Authority competent to enlist(here-in-after referred to as Enlistment Authority)</th> <th data-bbox="2064 280 2292 371">Under intimation</th> </tr> </thead> <tbody> <tr> <td data-bbox="1190 371 1298 496">AAA</td> <td data-bbox="1298 371 1704 496">(i)Building works (ii)Road works (iii)Electrical works(External Electrical works)</td> <td data-bbox="1704 371 2064 496">M.D</td> <td data-bbox="2064 371 2292 496">-</td> </tr> <tr> <td data-bbox="1190 496 1298 621">AA</td> <td data-bbox="1298 496 1704 621">(i)Building works (ii)Road works (iii)Electrical works(External Electrical works)</td> <td data-bbox="1704 496 2064 621">Chief Engineer</td> <td data-bbox="2064 496 2292 621">M.D</td> </tr> <tr> <td data-bbox="1190 621 1298 747">A</td> <td data-bbox="1298 621 1704 747">(i)Building works (ii)Road works (iii)Electrical works(External Electrical works)</td> <td data-bbox="1704 621 2064 747">Chief Engineer</td> <td data-bbox="2064 621 2292 747">M.D</td> </tr> <tr> <td data-bbox="1190 747 1298 872">B</td> <td data-bbox="1298 747 1704 872">(i)Building works (ii)Road works (iii)Electrical works(External Electrical works)</td> <td data-bbox="1704 747 2064 872">Chief Engineer</td> <td data-bbox="2064 747 2292 872">M.D</td> </tr> <tr> <td data-bbox="1190 872 1298 1019">C</td> <td data-bbox="1298 872 1704 1019">(i)Building works (ii)Road works (iii)Electrical works(External Electrical works)</td> <td data-bbox="1704 872 2064 1019">S.E Concerned</td> <td data-bbox="2064 872 2292 1019">C.E</td> </tr> </tbody> </table>	Class	Category	Authority competent to enlist(here-in-after referred to as Enlistment Authority)	Under intimation	AAA	(i)Building works (ii)Road works (iii)Electrical works(External Electrical works)	M.D	-	AA	(i)Building works (ii)Road works (iii)Electrical works(External Electrical works)	Chief Engineer	M.D	A	(i)Building works (ii)Road works (iii)Electrical works(External Electrical works)	Chief Engineer	M.D	B	(i)Building works (ii)Road works (iii)Electrical works(External Electrical works)	Chief Engineer	M.D	C	(i)Building works (ii)Road works (iii)Electrical works(External Electrical works)	S.E Concerned	C.E
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4	Clause No. 12.2	Enlistment Form may be obtained from the office of Haryana Police Housing Corporation, Plot No. C-10, Sector-6, Panchkula (Haryana) by making payment of Rs.100/- each in cash.	Enlistment form (Hard copy) may be obtained from the office of Haryana Police Housing Corporation, Plot No. C-10, , Sector-6, Panchkula (Haryana) by making payment of Rs.500/. If downloaded from website of H.P.H.C, the payment will have to be deposited on submission of form to HPHC.																								

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5	Clause No. 12.3.1	<p>Applicant, desirous of getting enlisted with the Corporation, shall be required to submit application Form alongwith a non-refundable fee of the amount as mentioned below and documents as prescribed in the said Form to the Chief Engineer:-</p> <table border="1" data-bbox="435 380 1053 633"> <thead> <tr> <th data-bbox="446 386 516 467">Sr. No.</th> <th data-bbox="526 386 682 467">Class</th> <th data-bbox="693 386 1042 467">Non-refundable Enlistment Fee in the shape of Demand Draft/Cash</th> </tr> </thead> <tbody> <tr> <td data-bbox="446 474 516 500">1</td> <td data-bbox="526 474 682 500">Class-AAA</td> <td data-bbox="693 474 1042 500">Rs.18,000/-</td> </tr> <tr> <td data-bbox="446 506 516 532">2</td> <td data-bbox="526 506 682 532">Class-AA</td> <td data-bbox="693 506 1042 532">Rs.10,000/-</td> </tr> <tr> <td data-bbox="446 539 516 565">3</td> <td data-bbox="526 539 682 565">Class-A</td> <td data-bbox="693 539 1042 565">Rs.7,000/-</td> </tr> <tr> <td data-bbox="446 571 516 597">4</td> <td data-bbox="526 571 682 597">Class-B</td> <td data-bbox="693 571 1042 597">Rs.3,000/-</td> </tr> <tr> <td data-bbox="446 604 516 630">5</td> <td data-bbox="526 604 682 630">Class-C</td> <td data-bbox="693 604 1042 630">Rs.2,000/-</td> </tr> </tbody> </table>	Sr. No.	Class	Non-refundable Enlistment Fee in the shape of Demand Draft/Cash	1	Class-AAA	Rs.18,000/-	2	Class-AA	Rs.10,000/-	3	Class-A	Rs.7,000/-	4	Class-B	Rs.3,000/-	5	Class-C	Rs.2,000/-		<p>Applicant, desirous of getting enlisted with the Corporation, shall be required to submit application Form alongwith a non-refundable fee of the amount as mentioned below and documents as prescribed in the said form to the M.D/C.E/SE concerned for respective categories:-</p> <table border="1" data-bbox="1193 380 2271 617"> <thead> <tr> <th data-bbox="1204 386 1274 467">Sr. No.</th> <th data-bbox="1284 386 1419 467">Class</th> <th data-bbox="1430 386 2260 467">Non-refundable Enlistment Fee in the shape of Demand Draft in favour of M.D, HPHC payable at Panchkula.</th> </tr> </thead> <tbody> <tr> <td data-bbox="1204 474 1274 500">1</td> <td data-bbox="1284 474 1419 500">Class-AAA</td> <td data-bbox="1430 474 2260 500">Rs.25,000/-</td> </tr> <tr> <td data-bbox="1204 506 1274 532">2</td> <td data-bbox="1284 506 1419 532">Class-AA</td> <td data-bbox="1430 506 2260 532">Rs.20,000/-</td> </tr> <tr> <td data-bbox="1204 539 1274 565">3</td> <td data-bbox="1284 539 1419 565">Class-A</td> <td data-bbox="1430 539 2260 565">Rs.15,000/-</td> </tr> <tr> <td data-bbox="1204 571 1274 597">4</td> <td data-bbox="1284 571 1419 597">Class-B</td> <td data-bbox="1430 571 2260 597">Rs.10,000/-</td> </tr> <tr> <td data-bbox="1204 604 1274 630">5</td> <td data-bbox="1284 604 1419 630">Class-C</td> <td data-bbox="1430 604 2260 630">Rs.5,000/-</td> </tr> </tbody> </table>	Sr. No.	Class	Non-refundable Enlistment Fee in the shape of Demand Draft in favour of M.D, HPHC payable at Panchkula.	1	Class-AAA	Rs.25,000/-	2	Class-AA	Rs.20,000/-	3	Class-A	Rs.15,000/-	4	Class-B	Rs.10,000/-	5	Class-C	Rs.5,000/-
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6	Clause No. 14	<p>Period of validity of enlistment and renewal:- Enlistment of a contractor shall be done for a maximum period of two years. However, he is eligible to apply for renewal of enlistment for a further period of two years, for which he must apply at least two months before the expiry of his enlistment and fee for such renewal of enlistment will be 50% of the enlistment amount mentioned above against each category/Class.</p>		<p>Period of validity of enlistment and renewal:- Enlistment of a contractor/agency shall be done for a maximum period of three years. However, he is eligible to apply for renewal of enlistment for a further period of three years, for which he must apply at least two months before the expiry of his enlistment and fee for such renewal of enlistment will be 50% of the enlistment amount mentioned above against each category/Class.</p>																																				
7	Clouse No. 15.4	<p>If enlisted contractors does not submit tender for two works during two consecutive years in the Corporation, he shall be de-listed and shall also not be eligible for renewal of enlistment. He shall also not be eligible for fresh enlistment for one more year. However, in case, an enlisted contractor fails to secure even one work, but filed tenders for four works during two consecutive years in the Corporation, his enlistment may be extended by a period of two years. In case, he secures at least one work during the extended period and performs satisfactorily, his application for further renewal of enlistment shall be entertained otherwise he shall be de-listed and shall also not be eligible for renewal of enlistment.</p>		<p>If enlisted contractors/agency does not submit tender for two works during three consecutive years in the Corporation, he shall not be eligible for renewal of enlistment. He shall have to apply afresh for enlistment in the Corporation.</p>																																				

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8	Clause No. 20.4	<p>Debaring/Suspension:-After giving a notice of 15 days and recording reasons the enlisting authority may debar/suspend for a particular period, the enlistment of a contractor for any of the following reasons:</p> <p>(a) If a contractor does not execute agreement or deposit performance guarantee or does not start the work or complete the work after acceptance of tender as per agreement, the contractor is liable to be debarred and suspended from participating in the re-tender of that work or in future tenders and his enlistment may be suspended.</p> <p>(b) If an enlisted contractor, after having tendered for a work or after negotiations, gives unauthorized applications voluntarily, vitiating the fair tendering process; and</p> <p>(c) In case of a co-operative society, if it does not get the accounts audited in time.</p>		<p>Debaring/Suspension:-After giving a notice of 15 days and recording reasons the enlisting authority may debar/suspend for a particular period, the enlistment of a contractor/agency for any of the following reasons:-</p> <p>(a) If a contractor/agency does not execute agreement or deposit performance guarantee or does not start or complete the work after acceptance of tender as per agreement or has been imposed a liquidity Damages (Fully/Partly) in two or more works, a statutory committee of the Corporation will examine the case and submit its recommendations to head office regarding debaring/suspension of the contractor/agency for participating in future tenders.</p> <p>(b) If an enlisted contractor/agency, after having tendered for a work or after negotiations, gives unauthorized applications voluntarily, vitiating the fair tendering process; and</p> <p>(C) In case of a co-operative society, if it does not get the accounts audited in time.</p>																						
9	Clause No. 20.5	<p>Actions listed in Paras 20.3 & 20.4 shall be taken against even those contractors which are not enlisted with the department. In such cases, the authority competent to take action shall be the authority competent to sanction the estimate technically.</p>		<p>Actions listed in Paras 20.3 & 20.4 shall be taken against even those contractors/agencies which are not enlisted with the department. In such cases, final decision shall be taken by the Managing Director.</p>																						
10	Clause No. 21	<p>Right of Appeal:-Any applicant, who does not receive a decision within fifteen days after the expiry of the time period specified in Rule 12.6 & 15.6 or is aggrieved by a decision of the enlisting authority or is aggrieved by a decision taken under Rule-20, as the case may be may, within 30 days from expiry of such period or from the receipt of such a decision, file an appeal before the following authorities:-</p> <table border="1" data-bbox="435 1078 1085 1260"> <thead> <tr> <th data-bbox="435 1078 666 1195">Class</th> <th data-bbox="666 1078 892 1195">Enlistment Authority</th> <th data-bbox="892 1078 1085 1195">First and Final Appellate Authority</th> </tr> </thead> <tbody> <tr> <td data-bbox="435 1195 666 1260">Class-AAA to Class-C</td> <td data-bbox="666 1195 892 1260">Chief Engineer</td> <td data-bbox="892 1195 1085 1260">Managing Director</td> </tr> </tbody> </table>	Class	Enlistment Authority	First and Final Appellate Authority	Class-AAA to Class-C	Chief Engineer	Managing Director		<p>Right of Appeal:-Any applicant, who does not receive a decision within fifteen days after the expiry of the time period specified in Rule 12.6 & 15.6 or is aggrieved by a decision of the enlisting authority or is aggrieved by a decision taken under Rule-20, as the case may be may, within 30 days from expiry of such period or from the receipt of such a decision, file an appeal before the following authorities:-</p> <table border="1" data-bbox="1193 1013 2274 1201"> <thead> <tr> <th data-bbox="1193 1013 1473 1078">Class</th> <th data-bbox="1473 1013 1752 1078">Enlistment Authority</th> <th data-bbox="1752 1013 2032 1078">First Appellate Authority</th> <th data-bbox="2032 1013 2274 1078">Final Appellate Authority</th> </tr> </thead> <tbody> <tr> <td data-bbox="1193 1078 1473 1104">AAA</td> <td data-bbox="1473 1078 1752 1104">M.D</td> <td data-bbox="1752 1078 2032 1104">-</td> <td data-bbox="2032 1078 2274 1104">-</td> </tr> <tr> <td data-bbox="1193 1104 1473 1130">AA to B</td> <td data-bbox="1473 1104 1752 1130">C.E</td> <td data-bbox="1752 1104 2032 1130">M.D</td> <td data-bbox="2032 1104 2274 1130">M.D</td> </tr> <tr> <td data-bbox="1193 1130 1473 1201">C</td> <td data-bbox="1473 1130 1752 1201">S.E Concerned</td> <td data-bbox="1752 1130 2032 1201">C.E</td> <td data-bbox="2032 1130 2274 1201">M.D</td> </tr> </tbody> </table>	Class	Enlistment Authority	First Appellate Authority	Final Appellate Authority	AAA	M.D	-	-	AA to B	C.E	M.D	M.D	C	S.E Concerned	C.E	M.D
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Sr. No	Clause No. of the Enlistment Rules	Existing Provision				Modified Provision			
		Class	Experience	Solvency required	Immoveable property .	Class	Experience	Solvency required	Immoveable property.
11	Appendix-A	AAA	Should have turnover of more than Rs.2.00 crores from construction works each of them costing more than Rs.50 .00 lacs of appropriate category, i.e. Civil & P.H and electrical (i.e. electrification of buildings & external electrical works) during the last four year. Atleast two works out of them should have been completed.	Not less than Rs 2 Crore.	Not less than Rs.100 lakhs	AAA	Should have average annual turnover of more than Rs.300 lacs from the last three consecutive financial years from construction works. The cost of each work should be more than Rs.150 lacs in appropriate category, i.e. Building works, Road works, and electrical (External electrical works) during the last three years . At least two works out of them should have been completed.	Not less than Rs 300 lacs.	Not less than Rs.300 lacs
12	Appendix-A	AA	Should have turnover of more than Rs.1.50 crores from construction works each of them costing more than Rs.50 .00 lacs of appropriate category, i.e. Civil & P.H and electrical (i.e. electrification of buildings & external electrical works) during the last four year. Atleast two works out of them should have been completed.	Not less than Rs 1.00 Crore.	Not less than Rs.75 lac	AA	Should have average annual turnover of more than Rs.200 lacs from the last three consecutive financial years from construction works. The cost of each work should be more than Rs.100.00 lacs in appropriate category, i.e. Building works, Road works and electrical (External electrical works) during the last three years . Atleast two works out of them should have been completed.	Not less than Rs 150 lacs	Not less than Rs.150 lacs

Sr. No	Clause No. of the Enlistment Rules	Existing Provision				Modified Provision			
		Class	Experience	Solvency required	Immoveable property.	Class	Experience	Solvency required	Immoveable property.
13	Appendix-A	A	Should have turnover of more than Rs.100 lac from construction works each of them costing more than Rs.25.00 lacs of appropriate category, i.e. Civil & P.H and electrical (i.e. electrification of buildings & external electrical works) during the last four year. Atleast two works out of them should have been completed.	Not less than Rs 75.00 lacs	Not less than Rs.50 lacs	A	Should have average annual turnover of more than Rs.100 lacs from the last three consecutive financial years from construction works. The cost of each work should be more than Rs.50.00 lacs in appropriate category, i.e. Building works, Road works and electrical (External electrical works) during the last three years . Atleast two works out of them should have been completed.	Not less than Rs 100.00 lacs	Not less than Rs.100.00 lacs
14	Appendix-A	B	Should have turnover of more than Rs.50.00 lac from construction works each of them costing more than Rs.10.00 lacs of appropriate category, i.e. Civil & P.H and electrical (i.e. electrification of buildings & external electrical works) during the last four year. Atleast two works out of them should have been completed.	Not less than Rs 20.00 lacs	Not less than Rs.25 lacs	B	Should have average annual turnover of more than Rs.50.00 lacs from the last three consecutive financial years from construction works. The cost of each work should be more than Rs.25.00 lacs in appropriate category, i.e. Building works, Road works and electrical (External electrical works) during the last three years . Atleast two works out of them should have been completed.	Not less than Rs 50.00 lacs	Not less than Rs.50 lacs

Sr. No	Clause No. of the Enlistment Rules	Existing Provision		Modified Provision			
		Class	Experience	Class	Experience	Solvency required	Immoveable Property.
15	Appendix-A						
		C	Decision would vest with Chief Engineer for deciding cases on merit depending on the financial soundness of the applicant. For electrical works, one should have wiring Licence from Chief Electrical Inspector, Haryana	C	Decision regarding enlistment of appropriate category, i.e. Civil works, Road works and electrical (External electrical works) would vest with S.E concerned with information to C.E for deciding cases on merit depending on the financial soundness of the applicant. For electrical works, one should have wiring License from Chief Electrical Inspector, Haryana. Qualified unemployed Diploma/Degree holder Engineers from recognized institution/university may be enlisted on furnishing of 50% of required limit of Bank Solvency and Immoveable property.	Not less than Rs 10.00 lacs	Not less than Rs.25 lacs
16	New inserted Clause at Sr. No.26.		A fresh contractor/agency i.e contractor/agency tendering for the first time in HPHC shall not be awarded more than two works until he has completed atleast one work in HPHC.				
17	Clause No. 26 may now be read as Clause No.27.						
18	Clause No. 26 (now 27)	Repeal and saving- All rules regarding enlistment/revalidation of contractors in Corporation existing before coming into force of Enlisting Rules-2010 are repealed by First Amendment No. 1 in Enlistment Rules 2010. Notwithstanding such repeal, the Contractors already enlisted on the basis on rules hitherto in force shall continue to enjoy the status of enlistment contractors of Haryana Police Housing Corporation till the period of such enlistment, including revalidation/extension granted before coming into effect of the Enlistment Rules-2010, expires. However, in regard to all other matters and further revalidation/reenlistment of such contractors, they shall be governed by the Enlistment Rules-2010 and further amendments made therein from time to time.		Repeal and saving- All rules regarding enlistment/revalidation of contractors/ agencies in Corporation existing before coming into force of Amended Enlistment Rules-2017 are repealed by Third Amendment in Enlistment Rules 2010. Notwithstanding such repeal, the Contractors/ agencies already enlisted on the basis on rules hitherto in force shall continue to enjoy the status of enlistment contractors of Haryana Police Housing Corporation till the period of such enlistment expires . It includes revalidation/extension granted before coming into effect of Amended Enlistment Rules-2017 . However, in regard to all other matters and further revalidation/reenlistment of such contractors/ agencies , they shall be governed by the Amended Enlistment Rules-2017 and further amendments made therein from time to time.			

Sd/-
P.R. DEO,IPS
Managing Director
Haryana Police Housing Corporation,
Panchkula.